

the checklist: move-out cleaning

To get your full deposit back, your apartment should be returned as clean (or cleaner) as the day you moved in. Your Landlord's standards of cleanliness may be high, and professional cleaning services cover special details that residents sometimes overlook. The following cleaning checklist is provided for your convenient reference in case you elect to clean your own apartment.

bedroom, living room, & hallway:

Clean all areas *thoroughly*. **The apartment is to be free of all personal belongings and trash.** The doors and threshold areas must be clean and free of dirt.

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| <input type="checkbox"/> Clean light fixtures (inside and out) | <input type="checkbox"/> Remove all shelf paper |
| <input type="checkbox"/> Wipe-down built-in shelves and closets | <input type="checkbox"/> Wipe down both sides of doors |
| <input type="checkbox"/> Clean window tracks and sills | <input type="checkbox"/> Shine all hardware |
| <input type="checkbox"/> Wash all windows and screens (inside & out) | <input type="checkbox"/> Steam clean flooring |
| <input type="checkbox"/> Clean heater vents | <input type="checkbox"/> Brush off cobwebs in corners |
| <input type="checkbox"/> Clean blinds | <input type="checkbox"/> Remove scratches from flooring |
| <input type="checkbox"/> Clean smoke alarms | <input type="checkbox"/> Wipe-down baseboards, door casing & corners |
| <input type="checkbox"/> Clean closet rods & shelving | <input type="checkbox"/> Clean ceiling fan light fixture and blades |

bathroom:

Clean shower and tub thoroughly so it is free of soap film and hair. Toilets must have all rings and lime build-up removed and cleaned thoroughly around the base. Wipe vanities inside and out.

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| <input type="checkbox"/> Clean shower surround and caulking | <input type="checkbox"/> Clean all light fixtures & wall heater |
| <input type="checkbox"/> Scrub & clean tub | <input type="checkbox"/> Clean sink |
| <input type="checkbox"/> Clean mirror and dust on top | <input type="checkbox"/> Wash floor, baseboards & corners |
| <input type="checkbox"/> Wipe-down walls, cabinets (inside & out) | <input type="checkbox"/> Clean toilet inside & out and around base |
| <input type="checkbox"/> Shine all hardware and fixtures | <input type="checkbox"/> Wipe-down shower ceiling |
| <input type="checkbox"/> Wash windows and screens (inside & out) | <input type="checkbox"/> Remove all shelf paper |

kitchen & dining room:

Remove any shelf paper and wipe down cabinets (inside & out). Clean oven, oven racks, broiler pan, drip pans, burner rings and area under the stove top. Clean the interior and exterior hood and vents and surrounding area so they are free of grease.

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| <input type="checkbox"/> Wash windows and screens (inside & out) | <input type="checkbox"/> Scrub stove, drip pans, burners, rings, racks |
| <input type="checkbox"/> Clean under oven drip pan | <input type="checkbox"/> Wipe-down all cabinet doors and shelves |
| <input type="checkbox"/> Clean oven inside and out | <input type="checkbox"/> Remove all shelf paper |
| <input type="checkbox"/> Clean floor, baseboards & corners | <input type="checkbox"/> Shine all hardware and fixtures |
| <input type="checkbox"/> Clean light fixtures | <input type="checkbox"/> Clean and wipe down countertops |
| <input type="checkbox"/> Clean refrigerator inside and out | <input type="checkbox"/> Clean flooring under refrigerator and stove |

patio, outdoor space, & parking area:

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| <input type="checkbox"/> Remove any wreaths and nails from doors | <input type="checkbox"/> Remove any welcome mats |
| <input type="checkbox"/> Remove any pots, plants, or personal items | <input type="checkbox"/> Sweep off patio and dust railing |
| <input type="checkbox"/> Clean patio doors inside and out | <input type="checkbox"/> Clean out any storage units |
| <input type="checkbox"/> Sweep out parking space/garage | <input type="checkbox"/> Hose down any oil spills with soap |